

Recreation Programs
2017 SUMMER JOB APPLICATION

CITY OF MOOSE JAW
PARKS & RECREATION DEPARTMENT
4th FLOOR, 228 MAIN STREET NORTH
MOOSE JAW, SK S6H 3J8
PHONE # (306) 694-4447

- I can attend the **High Five Training Workshop** being held **Saturday, June 10th**
Pre-register at the Kinsmen Sportsplex (855 MacDonald St. W)
- I still need a **Standard First Aid & CPR Course**;
I am pre-registered for one of the **Red Cross Standard First Aid & CPR Courses** at the
Kinsmen Sportsplex (855 MacDonald St. W);
- May 15 & 17** (Blended Learning Course)
- May 15 & 17 or June 4** (Recert Only)
- June 23-25** (Weekend course)
- I am registered for a different course: _____
- If hired I can attend **Mandatory Staff Orientation** at the Kinsmen Sportsplex, on
Thursday, June 29th for **Youth Activity Centre Staff** or
Tuesday, July 4th for **Playground Program Staff**
(Orientation will be a full day approx. 8:30am - 5:00pm)

POSITIONS:

Please check the position(s) you are applying for below:

- Playground Director**
- Youth Activity Centre Supervisor**
- Summer Special Events & Activities Assistant**

[PLEASE PRINT CLEARLY IN BLUE OR BLACK INK]

This form is to be completed by the prospective positions listed above and returned to City of Moose Jaw, Parks & Recreation Department.

NAME _____
(First) (Middle) (Last)

ADDRESS _____
(No.) (Street) (City) (Province) (Postal Code)

TELEPHONE # _____
(Home) (Cell)

EMAIL _____ SIN# _____

BACKGROUND:

Have you ever been employed by the City of Moose Jaw _____ Year: _____

Are you over the age of 16 and under the age of 65 _____

Are you a student _____ (A student is someone currently enrolled in high school or post-secondary education in the process of completing a program of study)

Length of residence in Moose Jaw _____

School year now completing _____ School you're attending _____

On what date will you be available to start work? _____

If a student, on what date do you return to school? _____

On what date are you no longer available to work? _____

Do you have any relatives employed by the City of Moose Jaw? _____

If yes, their name and relationship to you _____

EDUCATION:

	NAME CITY/TOWN, PROVINCE	COURSE	LEVEL ATTAINED (please circle)	GRADUATE (YES / NO)
Elementary School			5 6 7 8	
High School			9 10 11 12	
College				
University				
Other				

WORK HISTORY:

DATE FROM:	DATE TO:	NAME & ADDRESS OF EMPLOYER	WAGE:	SUPERVISOR'S NAME & ADDRESS	REASON FOR LEAVING

Describe the work you did.

DATE FROM:	DATE TO:	NAME & ADDRESS OF EMPLOYER	WAGE	SUPERVISOR'S NAME AND TITLE	REASON FOR LEAVING

Describe the work you did.

DATE FROM:	DATE TO:	NAME & ADDRESS OF EMPLOYER	WAGE	SUPERVISOR'S NAME AND TITLE	REASON FOR LEAVING

Describe the work you did.

May we contact the employers listed above? _____ If not, indicate below which one(s) you do not wish us to contact.

EXPERIENCE/TRAINING:

Have you successfully completed the High Five Training Workshop? _____

Year: _____ or Pre-registered for this year? _____

Have you worked or volunteered for the Parks & Rec. Dept. before? If so doing what?

Leadership Experience/Volunteer Involvement _____

Hobbies and Interests _____

Please list any special awards, qualifications or achievements you have achieved in the areas of recreation, sports, arts, cultural, outdoor education, etc. _____

Do you possess a current First Aid certificate? _____ Expiry Date: _____
(Please attach a copy of card or certificate.)

Do you possess a current CPR certificate? _____ Expiry date: _____
(Please attach a copy of card or certificate.)

What activities/events have you helped organize/supervise? _____

What clubs/organizations (including sports, drama, groups, etc.) do you/have you belonged to?

Please list any other personal skills which you believe would contribute to the position(s) you are applying for.

PERSONAL REFERENCES: (excluding individuals listed on page 3 and relatives)

NAME, OCCUPATION OR HOW YOU KNOW THEM	CITY/TOWN, PROV.	PHONE NUMBER
1)		
2)		
3)		

***Please feel free to attach a resume or any additional information you wish to provide.**

**PLEASE READ CAREFULLY
APPLICANT'S CERTIFICATION & AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

SIGNATURE _____ **DATE** _____